

AGENDA

- 6:00 p.m. Public Comment.
- 6:15 p.m. Treasurer/Collector and Assistant Treasurer/Collector to discuss possible job changes, including with respect to Town Accountant vacancy.
- 7:00 p.m. Discussion of options for improved causeway and crosswalk lighting.

Brendhan Zubricki: Presentation of his Town Administrator's Report for the period December 6th, 2017 through January 4th, 2018, regarding the following:

- Revised Centennial Grove Master Plan Request for Proposals
- Alternative Mechanism for Conversion and Maintenance of Street Lights
- Approval of Final FY19 Capital and Operating Budget Request Packages
- Further Review of Draft Annual Town Meeting Article Topic List
- Conversion of Town Property to Conservation Status & Effect on Rights
- Continued Assertion of Pole Attachment Rights to National Grid

OTHER BUSINESS:

- Approve the weekly warrant in the amount of \$497,506.99.
- Vote to exempt from Section 20 of Chapter 268A of the General Laws, the contracts and amounts for the individuals listed below contained within the 12/21/17 warrant pursuant to subsection (d) of said Section.

<u>NAME</u>	<u>VENDOR</u>	<u>DATE</u>	<u>AMOUNT</u>	<u>DEPT'S BILL</u>
Ernie Nieberle	Nieberle's	11/24/17	\$ 251.90	Highway Department
James McNeilly	McNeilly EMS	12/14/17	\$ 600.00	Fire

- Vote to exempt from Section 20 of Chapter 268A of the General Laws, the contracts and amounts for the individuals listed below contained within the 1/4/2018 warrant pursuant to subsection (d) of said Section.

<u>NAME</u>	<u>VENDOR</u>	<u>DATE</u>	<u>AMOUNT</u>	<u>DEPT'S BILL</u>
Dave Pereen	Pereen Plumbing	12/16/17	\$ 180.00	Sewer Department

- Approve the minutes for the Selectmen's December 18, 2017, Open Meeting.
- Sign engagement letter for fiscal year 2018 audit with CliftonLarsonAllen, LLP.
- Authorize the filing of a Small Claims Court claim to assist the Essex Police Department with recovery of an outstanding bill for police detail services.
- Consider approval of disclosure by John Bruce (full-time with DPW) to also allow him to perform part-time call firefighter services, pursuant to Section 20(f) of Chapter 268A of the General Laws.
- If necessary, ratify declaration of State of Emergency for winter storm that occurred on 1/04/18 and the subsequent lifting of that State of Emergency.
- Review letter of interest from Eleanor ("Elle") Woulfe of 45 Forest Ave as a potential Board of Registrars' candidate.

- Consider a request to pass over town roads from Rich Morrell during their annual YuKan Run Road Race 2018 from 9 a.m. through 12:00 noon.
- Review and approve a Military Records Office Access Agreement, to assist the Town's Regional Veterans' Agent.
- Update concerning design for chimney swift boxes.
- Ratify application for North Shore Community Health Grant submitted by Council on Aging Director.
- Items that could not be reasonably anticipated by the Open Meeting Law posting deadline.

LICENSING BOARD:

Antiques License Renewal:

- Katrina Haskell, The Essex Exchange, 101 John Wise Avenue

PERSONNEL BOARD:

- Review and approve a revised position description for the Town Accountant.
- Review and approve a revised position description for the Town Clerk.

REMINDERS:

- There will be a Town Building Committee meeting on Thursday, January 18, 2018, at 7:00 p.m. in the Town Hall Auditorium.
- The next regular Board of Selectmen's meeting will take place on Monday, January 22, 2018, at 6:00 p.m. in the Town Hall Stage Conference Room on the second floor, 30 Martin Street.
- There will be a Public Forum on Wednesday, January 24, 2018, at 7:00 p.m. in the Town Hall Auditorium to review options for a public safety building replacement.
- The Selectmen will attend a Public Hearing concerning the Manchester Essex Regional School District FY2019 final Operating Budget at the Manchester Essex Regional High School on January 30, 2018, starting at 7:00 p.m.